

PUTNAM COUNTY BOARD OF COMMISSIONERS



117 Putnam Drive, Suite A ♦ Eatonton, GA 31024

Minutes

Tuesday, April 18, 2023 ♦ 6:00 PM

Putnam County Administration Building – Room 203

The Putnam County Board of Commissioners met on Tuesday, April 18, 2023 at approximately 6:00 PM in the Putnam County Administration Building, 117 Putnam Drive, Room 203, Eatonton, Georgia.

PRESENT

Chairman Bill Sharp
Commissioner Gary McElhenney
Commissioner Daniel Brown
Commissioner Alan Foster
Commissioner Jeff Wooten

STAFF PRESENT

County Attorney Barry Fleming
County Manager Paul Van Haute
County Clerk Lynn Butterworth

Opening

1. Welcome - Call to Order

Chairman Sharp called the meeting to order at approximately 6:00 p.m.
(Copy of agenda made a part of the minutes on minute book page _____.)

2. Approval of Agenda

Motion to approve the Agenda.

Motion made by Commissioner Foster, Seconded by Commissioner Brown.

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster,
Commissioner Wooten**

3. Invocation

Planning and Development Director Lisa Jackson gave the invocation.

4. Pledge of Allegiance (staff)

County Manager Paul Van Haute led the Pledge of Allegiance.

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Zoning Public Hearing

5. Request by Pat Walton, agent for Fred and Betty Corley, to rezone .53 acres on Avant Road from C-1 to R-2 [Map 057B, Parcel 058, District 4] (staff-P&D)

Ms. Pat Walton spoke in support of this request. No one signed in to speak against this item.

Planning and Development staff recommendation was for approval to rezone .53 acres on Avant Road from C-1 to R-2. [Map 057B, Parcel 058, District 4] with the following conditions:

1. This parcel must be combined with the adjacent parcel identified as Map 057B Parcel 059.
2. This rezoning approval shall be conditioned upon the resurveying and recordation in the Superior Court of Putnam County of an accurate plat within 60 days of approval by the board of commissioners. A copy of the recorded plat shall be filed with the planning and development department director. Failure to file a plat pursuant to this subsection shall have the effect of invalidating the rezoning action as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances

Motion to approve the request by Pat Walton, agent for Fred and Betty Corley, to rezone .53 acres on Avant Road from C-1 to R-2 [Map 057B, Parcel 058] with the following conditions:

- 1. This parcel must be combined with the adjacent parcel identified as Map 057B Parcel 059.**
- 2. This rezoning approval shall be conditioned upon the resurveying and recordation in the Superior Court of Putnam County of an accurate plat within 60 days of approval by the board of commissioners. A copy of the recorded plat shall be filed with the planning and development department director. Failure to file a plat pursuant to this subsection shall have the effect of invalidating the rezoning action as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances**

Motion made by Commissioner Wooten, Seconded by Commissioner McElhenney.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten

6. Request by Pat Walton, agent for Fred and Betty Corley, to rezone .49 acres at 590 Twin Bridges Road from C-1 to R-2 [Map 057B, Parcel 059, District 4] (staff-P&D)

Ms. Pat Walton spoke in support of this request. No one signed in to speak against this item.

Planning and Development staff recommendation was for approval to rezone .49 acres at 590 Twin Bridges Road from C-1 to R-2 [Map 057B, Parcel 059, District 4] with the following conditions:

1. This parcel must be combined with the adjacent parcel identified as Map 057B Parcel 058.
2. This rezoning approval shall be conditioned upon the resurveying and recordation in the Superior Court of Putnam County of an accurate plat within 60 days of approval by the board of commissioners. A copy of the recorded plat shall be filed with the planning and development department director. Failure to file a plat pursuant to this subsection shall have the effect of invalidating the rezoning action as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances

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Motion to approve the request by Pat Walton, agent for Fred and Betty Corley, to rezone .49 acres at 590 Twin Bridges Road from C-1 to R-2 [Map 057B, Parcel 059] with the following conditions:

- 1. This parcel must be combined with the adjacent parcel identified as Map 057B Parcel 058.**
- 2. This rezoning approval shall be conditioned upon the resurveying and recordation in the Superior Court of Putnam County of an accurate plat within 60 days of approval by the board of commissioners. A copy of the recorded plat shall be filed with the planning and development department director. Failure to file a plat pursuant to this subsection shall have the effect of invalidating the rezoning action as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances**

**Motion made by Commissioner Wooten, Seconded by Commissioner McElhenney.
Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten**

7. Request by David & Sharylle Ballengee to rezone 2.64 acres at 1043 Oconee Springs Road from AG to R-2 [Map 107, Part of Parcel 004, District 2] (staff-P&D)

Mr. David Ballengee spoke in support of this request. No one signed in to speak against this item.

Planning and Development staff recommendation was for approval to rezone 2.64 acres at 1043 Oconee Springs Road from AG to R-2 [Map 107, Part of Parcel 004, District 2] with the following condition:

- 1. This rezoning approval shall be conditioned upon the resurveying and recordation in the Superior Court of Putnam County of an accurate plat within 60 days of approval by the board of commissioners. A copy of the recorded plat shall be filed with the planning and development department director. Failure to file a plat pursuant to this subsection shall have the effect of invalidating the rezoning action as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances**

Motion to approve the request by David & Sharylle Ballengee to rezone 2.64 acres at 1043 Oconee Springs Road from AG to R-2 [Map 107, Part of Parcel 004] with the following condition:

- 1. This rezoning approval shall be conditioned upon the resurveying and recordation in the Superior Court of Putnam County of an accurate plat within 60 days of approval by the board of commissioners. A copy of the recorded plat shall be filed with the planning and development department director. Failure to file a plat pursuant to this subsection shall have the effect of invalidating the rezoning action as stated in Section 66-165(e)(3) of the Putnam County Code of Ordinances**

**Motion made by Commissioner Brown, Seconded by Commissioner Wooten.
Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten**

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Code of Ordinances Public Hearing

8. Proposed adoption of changes to the Putnam County Code of Ordinances - Chapter 66 (Zoning)

No one signed in to speak for or against the proposed code changes.

Attorney Fleming reviewed the proposed changes.

Motion to adopt the proposed changes to the Putnam County Code of Ordinances – Chapter 66 and end the moratorium on variances.

Motion made by Commissioner Foster, Seconded by Commissioner Wooten.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten

(Copy of changes made a part of the minutes on minute book pages _____ to _____.)

Regular Business Meeting

9. Public Comments

Ms. Patricia Hurt commented on Jimmy Davis Park and submitted photos showing that the park is still being used.

(Copy of photos made a part of the minutes on minute book pages _____ to _____.)

10. Consent Agenda

- a. Approval of Minutes - March 21, 2023 Regular Meeting (staff-CC)
- b. Approval of Minutes - March 23, 2023 Called Meeting (staff-CC)
- c. Approval of Minutes - April 4, 2023 Called Meeting (staff-CC)
- d. Approval of 2023 Alcohol Licenses (staff-CC)

Motion to approve the Consent Agenda.

Motion made by Commissioner McElhenney, Seconded by Commissioner Foster.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten

(Copy of alcohol license made a part of the minutes on minute book page _____.)

11. Submission of Names for Appointment to Hospital Authority Board - Post 1 (staff-CC)

Motion to submit the following names for appointment to the Hospital Authority Board- Post 1: Billy Webster, Georgia Smith, and Rebecca Rucker.

Motion made by Commissioner Brown, Seconded by Commissioner Wooten.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten

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12. Approval of Revised Financial Policy and P-Card Policy (staff-Finance)
County Manager Van Haute reviewed the proposed changes.

Motion to approve the revised Financial Policy and P-Card Policy.

Motion made by Commissioner McElhenney, Seconded by Commissioner Wooten.

Motion was amended to change page 10 of the Financial Policy to read: The Board of Commissioners will be notified seven days prior to investing any funds over \$5M.

Amended motion made by Commissioner Foster, Seconded by Commissioner Brown.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten

Vote on original motion as amended:

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten

(Copy of documents made a part of the minutes on minute book pages _____ to _____.)

Meeting was recessed at approximately 6:57 p.m.

Meeting reconvened at approximately 7:05 p.m.

13. Approval of Purchase of Caterpillar, Inc. Model: 306 CA Hydraulic Excavator for Public Works (staff-PW)

County Manager Van Haute reviewed the item and explained the trade in & price.

Motion to approve the purchase of a Caterpillar, Inc. Model: 306 CA Hydraulic Excavator for Public Works at a price of \$71,975.00.

Motion made by Commissioner McElhenney, Seconded by Commissioner Wooten.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten

14. Approval of Moratorium on New Short Term Rental Applications

Mr. Steven Howard commented in favor of the moratorium on new short term rental applications and volunteered to serve on a citizens committee.

County Attorney Fleming pointed out that due to the date of the BOC July meeting, the proposed moratorium is actually 91 days instead of 90.

Motion to approve a 91 day moratorium on new short term rental applications and authorize the Chairman to sign the resolution.

Motion made by Commissioner Brown, Seconded by Commissioner Foster.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten

(Copy of resolution made a part of the minutes on minute book page _____.)

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15. Scheduling of BOC Work Session on Code of Ordinances-Appendix D on May 8, 2023 from 9am-12pm (Short Term Vacation Rental)

Commissioner Foster and County Attorney Fleming explained how a work session is conducted; it is a discussion among the commissioners, the public may attend, but cannot speak.

Motion to schedule a BOC Work Session on Code of Ordinances-Appendix D (Short Term Vacation Rentals) on May 8, 2023 from 9am-12pm.

Motion made by Commissioner McElhenney, Seconded by Commissioner Wooten.

Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster, Commissioner Wooten

Reports/Announcements

16. County Manager Report

County Manager Van Haute reported the following:

- Jet Fuels, which owns the property at the corner in front of the Administration Building, petitioned GDOT for a curb cut which will offset Putnam Drive; may be seeing some work there soon
- Counties are the state are having difficulty getting asphalt contracts; vendors are not putting in bids

17. County Attorney Report

No report

18. Commissioner Announcements

Commissioner McElhenney: commented that he had some medical problem recently and wanted to recognize the EMS & Fire departments; they did a fantastic job responding in 5 minutes and he appreciates their help

Commissioner Brown: commented that the Mothers Against Crime annual banquet will be on May 6, 2023 from 6-8pm at the First Methodist Church; contact Georgia Smith for tickets which are \$10

Commissioner Foster: none

Commissioner Wooten: commented on the great job done by Public Works; they repaired a lot of washed out roads recently, working night and day; he also the Fire Department for working with them

Chairman Sharp: commented on the recent GMC cleanup day on Saturday, April 15, 2023; 200 cadets showed up and worked on various projects around the county; they did a marvelous job and he expressed his appreciation

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Closing

19. Adjournment

Motion to adjourn the meeting.

Motion made by Commissioner McElhenney, Seconded by Commissioner Brown.

**Voting Yea: Commissioner McElhenney, Commissioner Brown, Commissioner Foster,
Commissioner Wooten**

Meeting adjourned at approximately 7:23 p.m.

ATTEST:

Lynn Butterworth
County Clerk

B. W. "Bill" Sharp
Chairman

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